

**PREPARING A BEQUEST**

Things to consider:

**An up to date Will is important.**

A clearly written and up to date Will is the only way to ensure that your estate is distributed according to your wishes. A simple Will is usually quite inexpensive to prepare. If you already have a Will, minor changes can be made by attaching a codicil.

**Seek professional advice**

We recommend you seek the advice of a qualified solicitor when preparing or altering your Will. Below is the suggested wording for your legal adviser's consideration.

**Suggested wording for a bequest**

***I give the sum of \$     to The Sydney High School Foundation Inc .....”***

***or***

***I give ... % of the residue of my estate to The Sydney High School Foundation Inc .....***

***or***

***I give to The Sydney High School Foundation Inc, my property at ... .. (or my shares, debentures, or as the case may be).....***

***or***

***After the foregoing provisions of my Will (for my family, friends or others) have been carried out, I give to The Sydney High School Foundation Inc all the rest and residue of my estate whatsoever kind and wheresoever located .....***

***or***

***I give the whole of my estate both real and personal to The Sydney High School Foundation Inc.....***

Once you have indicated the gift, you can then specify its purpose with the following suggested wording:

***.....to be used for [indicate how the gift is to be used by The Sydney High School Foundation Inc]***

***or***

***.....to be applied for the purposes or the objects of The Sydney High School Foundation Inc in such a manner as the Board of Directors or other governing body of the said Foundation shall determine in their absolute discretion.***

**MAKING A BEQUEST TO THE SYDNEY HIGH SCHOOL FOUNDATION INC**

Considering making a bequest to the Sydney High School Foundation Inc? Or perhaps you have already made a bequest to The Sydney High School Foundation Inc? We would appreciate it if you would let us know by filling out this form or contacting us. In this way we can properly acknowledge your gift or answer any queries you may have to help you in your decision.

Please note that by filling out this form that your advice will be held by us in strict confidence. Also you are under no legal commitment or obligation of any kind to us and you are in no way restricted or limited in changing your will (or codicil) in any way.

Please tick as applicable

I am considering making a bequest.

I have made a bequest to The Sydney High School Foundation Inc in support of or for the benefit of:-

- The Building Fund and/or the Library Fund to provide additional facilities in keeping with the Foundation's plans/objectives etc.
- The Education Fund to provide educational and staff professional development programmes.
- The Scholarship Fund to provide opportunities for talented young students who would not otherwise have the opportunity without financial assistance.

Name: .....

Address: .....

Phone: .....

Email: .....

*Please send the form to:*

The Chairman  
The Sydney High School Foundation Inc  
P O 888 , Strawberry Hills 2012

(insert address)

Phone: .....

Fax: .....

Email: .....